





57	Carbon Paper	80	packs								
58	Carbon Paper-L	69	boxes								
59	Cartolina white	25	pcs.								
60	Cash Reciepts Journal	3	reams								
61	Cash Ticket	70	pads								
62	Checklist Pad	5	pads								
63	Coloring pens (for manual mapping)	1	set								
64	Columnar Book	50	pcs								
65	Columnar Note Book	10	pcs								
66	Construction paper L	3	reams								
67	Continues Form (3 ply)	6	boxes								
68	Copier Toner - AR-168FT	24	pcs.								
69	Correction fluid	9	boxes								
70	Correction fluid	60	pcs								
71	Correction Fluid Magic Touch	3	doz.								
72	Correction pen	6	pcs.								
73	Correction Tape	30	pcs.								
74	Coupon bond long	286	reams								
75	Coupon bond long S-20	30	reams								
76	Coupon bond short	292	reams								
77	Coupon bond short S-20	30	reams								
78	Coupon Bond w/ Office Logo	10	reams								
79	Coupon bond w/logo short	14	reams								
80	Coupon with Letter Head - long	10	reams								
81	Coupon with Letter Head - short	15	reams								
82	CRF 102	35	pads								
83	CRF 103	10	pads								
84	CRF 103A	2	pads								
85	CRF 90	10	pads								
86	CRF 97	6	pads								
87	CTC	300	pads								
88	Cutter (big)	20	pcs								
89	Desk Pad	140	pads								
90	Desk Pad	135	reams								
91	Detergent powder	10	packs								
92	Disbursement Voucher	10	pads								



127	Letterhead	2	reams							
128	Letterhead w/ logo long	175	reams							
129	Letterhead w/ logo short	175	reams							
130	Liquid paper	1	doz.							
131	Liquid Paper/Eraser	16	boxes							
132	Magazine organizer	10	pcs.							
133	Magic Touch	20	pcs							
134	Mailing envelop (large)	80	bundles							
135	Mailing envelop (small)	40	bundles							
136	Marker Pilot (16 black, 8 blue)	24	boxes							
137	Marking pen	4	pcs							
138	Masking Tape	10	pcs.							
139	Masking tape (big)	45	pcs							
140	Masking Tape 1"	4	pcs.							
141	Masking Tape 1/1/2"	4	pcs.							
142	Mechanical Pen .5	2	pcs.							
143	Mechanical Pencil Staedtler	3	pcs							
144	Mimeo paper (large)	80	reams							
145	Memo long	6	reams							
146	Mimeo bond short	5	reams							
147	Mimeo paper (small)	80	reams							
148	Mimeo Paper Long	30	reams							
149	Mimeo Paper Short	20	reams							
150	Notebook (w/o spring)	40	pcs							
151	Notebook (w/o wire)	200	pcs							
152	Obligation Slip (O.S.)	15	reams							
153	Packaging Tape	30	pcs.							
154	Paper Certificate	20	packs							
155	Paper clip	47	boxes							
156	Paper clip (big & small)	180	boxes							
157	Paper Clip (coated)	5	boxes							
158	Paper clip (large/big)	20	boxes							
159	Paper clip (small)	20	boxes							
160	Paper Fastener (plastic)	253	boxes							
161	Paste (big)	12	pcs.							
162	Paste Redstone	1	box							
163	Pencil Monggol 1	14	boxes							





236	Technical Pen Staedtler (0.5)	4	pcs.								
237	Technical Pen Steadtler (0.3)	3	pcs								
238	Tissue Paper	40	packs								
239	Trodot ink	10	pcs.								
240	Type writer Ribbon	95	pcs.								
241	Type writer Ribbon by 12s	1	box								
242	Typing Correction Fluid	20	pcs.								
243	Vinyl Coated Paperclips - big	60	boxes								
244	Vinyl Coated Paperclips - small	60	boxes								
245	Voucher	56	reams								
246	White Board Eraser	2	pcs								
247	White Board Marker	6	pcs.								
248	White Board marker	53	boxes								
249	White Envelope Plain	4	boxes								
250	White Long Envelope - plain	3	boxes								
251	White Long Envelope with logo	3	boxes								
252	Writing Pad w/ logo	24	pads								
253	Yellow Pad Paper	178	pads								
254	Bolt (for Tax Declaration) 6"	160	pcs.								
	<b>COMMON JANITORIAL SUPPLIES</b>										
1	Scotch Brite	60	pcs.								
2	Air Freshener	42	cans								
3	Air Freshener (cans/spray)	54	pcs.								
4	Air freshener (lemon)	24	pcs.								
5	Air Freshener Spray	24	btls								
6	Albatross - assorted variants	222	pcs.								
7	Alcohol	390	btls.								
8	Alcohol 500ml	110	pcs.								
9	Alcohol 500ml Rubbing	72	btls								
10	Alcohol 70%	15	btls								
11	Alcohol casino	6	btls								
12	Ambi pur	6	pcs.								
13	Bath Soap	24	pcs.								
14	Baygon Insect Spray	11	btls.								
15	Bleach	12	bottles								
16	Brooms	211	pcs								







20	HP 96 Ink Cartridge	24	pcs.								
21	HP 97 Ink Cartridge	12	pcs.								
22	HP toner 35A	7	units								
23	Ink	5	btls								
24	Laptop	3	sets								
25	PCI LAN Card	2	pcs.								
26	Printer Toner	8	pcs.								
27	Ribbon cartridges	35	pcs.								
28	SEAGATE External Hard Drive - portable	3	pcs								
29	USB / Flash Drive 8gb	30	pcs								
30	USB / Flash Drive 16gb	2	pcs								
31	Lexmark 2300 Ribbon	15	pcs.								
32	Computer Ribbon #8750										
	<b>COMMON OFFICE DEVICES</b>										
1	Book ends	10	pcs.								
2	Butcher's Knives	1	set								
3	Calculator	39	pcs.								
4	Calculator (big)	26	pcs.								
5	Calculator FX-82MS Casio	1	pc.								
6	Calculator, 14 digits	4	units								
7	Carpenter's Measuring Tape	1	pc.								
8	Cutter	4	sets								
9	Cutter (blade)	2	sets								
10	Emergency Light	4	units								
11	Hard bound book shelves	10	pcs								
12	Office Curtain										
13	Paper Cutter	9	pcs.								
14	Plunger	2	pcs								
15	Puncher	6	pcs.								
16	Ruler	2	pcs								
17	Scissor	30	pcs.								
18	Scissor (big)	6	pcs.								
19	Sharpener	3	pcs								
20	Staple remover	28	pcs.								
21	Stapler	17	pcs.								
22	Stapler (big) swingline	3	pcs.								
23	Stapler (heavy duty)	5	pcs.								
24	Stapler HD-50 Machine Max	4	units								

25	Tape Dispenser	2	pcs.								
26	White Board	4x3	feet								
27	Nikon DSLR Camera	1	set								
<b>COMMON MEDICAL SUPPLIES</b>											
1	10% KOH	500	ml								
2	85% NSS	500	ml								
3	85% NSS	1	liters								
4	95% ethanol	1	liter								
5	95% ethanol	2	liters								
6	Acetic Acid	1	liter								
7	Acetic Acid (Glacial)	2	liters								
8	Acid fast stain	16	sets								
9	AFB Stain	15	sets								
10	Alcohol 70%	40	btls.								
11	Ambroxol 15mg/60ml	300	btls.								
12	Ambroxol 15mg/ml	500	bottles								
13	Ambroxol 16mg/drops	500	btls.								
14	Ambroxol 30mg/tab	300	boxes								
15	Ambroxol 6mg/drops	500	bottles								
16	Amoxicillin 500mg	300	bxs.								
17	Amoxicillin 100mg/drops	500	bottles								
18	Amoxicillin 250mg/syrup	500	bottles								
19	Amoxicillin Drops	200	btls.								
20	Amoxicillin Susp	500	btls.								
21	Ascorbic acid drops	700	bottles								
22	Ascorbic acid syrup	1300	bottles								
23	Ascorbic acid tab	100	bxs.								
24	Benedict Solution	1	liter								
25	Betadine	4	gallons								
26	Betadine 1 ltr.	20	gallons								
27	Blood Lancet	50	boxes								
28	BP Apparatus	65	pcs								
29	Capillary Tube	30	btls								
30	Carbocistein 100mg/60ml	500	btls.								
31	Carbocistein 500mg	200	bxs.								
32	Carbocistein drops	500	btls.								
33	Carbocisteine 100mg/syrup	500	bottles								
34	Carbocisteine 250mg/syrup	800	bottles								

35	Carbocisteine 500mg/cap	100	boxes								
36	Carbocisteine 50mg/gtts	500	bottles								
37	Cefalexin 100mg/gtts	800	bottles								
38	Cefalexin 100mg/gtts	300	btls.								
39	Cefalexin 250mg/susp	500	btls.								
40	Cefalexin 250mg/syrup	800	bottles								
41	Cefalexin 500mg/cap	200	boxes								
42	Chlorpheneramine maleate 4mg	100	boxes								
43	Chlorpheneramine maleate syrup	400	bottles								
44	Chlorpheneramine syrup	500	btls.								
45	Chlorpheneramine tab	200	bxs.								
46	Clotrimoxazole 200mg/ml	200	btls								
47	Clotrimoxazole tab	100	bxs.								
48	Cloxacillin 125mg/60ml.	200	btls.								
49	Cloxacillin 125mg/syrup	200	bottles								
50	Cloxacillin 500mg/cap	50	bxs.								
51	Cloxacillin 500mg/syrup	50	boxes								
52	Cord clamp	500	pcs								
53	Cotrimoxazole 200mg/susp.	500	bottles								
54	Cotrimoxazole 800mg/cap	50	boxes								
55	Cotton	30	rolls								
56	Cotton 300grms.	110	pcs								
57	Cover slip	25	boxes								
58	Denatured alcohol	2	liters								
59	Facemask	59	boxes								
60	Gauze	22	rolls								
61	Glass slides	150	boxes								
62	Glucometer Strip	1000	strips								
63	Hayem's Solution	500	ml								
64	Hematocrit centrifuge	2	pcs								
65	Immersion Oil	35	bottles								
66	Lubricating jelly	100	pcs								
67	Lysol	5	liters								
68	Mask	24	pcs								
69	Mefenamic 500mg/cap	300	bxs.								
70	Mefenamic 500mg/tab	200	boxes								
71	Metformin 500mg/cap	300	boxes								

72	Metoprolol 50mg/tab	300	boxes								
73	Metronidazole 500mg/tab	100	boxes								
74	Metronidazole tab	200	bx.								
75	Microtape (plastic)	35	boxes								
76	Multivitamins drops	500	btls.								
77	Multivitamins syrup	1300	btls.								
78	One touch horizon glucose strips	500	strips								
79	Oral Dehydration salt	30	boxes								
80	ORS Sachet	100	bx.								
81	Paracetamol 250mg/syrup	800	bottles								
82	Paracetamol 500mg/tab	700	boxes								
83	Paracetamol Drops	1000	btls.								
84	Paracetamol gtt	800	bottles								
85	Paracetamol syrup	1000	btls.								
86	Plaster	10	bx.								
87	Platelet Count Dil. Fluid	2	btls								
88	Pregnancy test kit	8	boxes								
89	Ranitidine 150mg/tab	150	boxes								
90	RBC Dil. Fluid	2	btls								
91	REES & ECKER	500	ml								
92	Salbutamol 2mg/syrup	200	bottles								
93	Salbutamol 2mg/tab	300	boxes								
94	Salbutamol Inhaler	270	btls.								
95	Salbutamol Solution for inhalation	50	bottles								
96	Sealer	10	pcs								
97	Sterile gloves	100	boxes								
98	Sterile Lubricating	20	tubes								
99	Sterile water for injection 50ml	45	boxes								
100	Suction	45	pcs								
101	Surgical scissor	25	pcs.								
102	Symdex D tab	200	bx.								
103	Syringes 10ml.	10	bx.								
104	Syringes 3ml.	10	bx.								
105	Syringes 5ml.	10	bx.								
106	Thermometer (digital)	50	pcs								
107	Tongue dipressor	15	boxes								
108	Umbilical Cord Clamp	20	bx.								
109	Urine Strips	20	boxes								

110	Urine Strips	50	btls.							
111	Vitamin B-Complex/cap	50	boxes							
112	Vitamin B-Complex/tab	400	boxes							
113	WBC diluting fluid	1500	ml							
114	WBC diluting fluid	4	liters							
115	Wrights stain	19	sets							
116	Xylene	3	liters							
<b>OFFICE FURNITRES &amp; FIXTURES</b>										
1	Executive Table	1	pc.							
2	Shwivel chair	3	pcs							
3	Steel Cabinet (small, 2Drawer)	1	pc.							
<b>COMMON AGRICULTURAL SUPPLIES</b>										
1	Syringe/needle	5	boxes							
2	Rubber boots	37	pairs							
3	Surgical gloves	12	pairs							
4	Raincoat spartan	23	pcs							
<b>Others</b>										

**GRAND TOTAL:** .....

**TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION** .....

**APPROVED BUDGET:** .....

Prepared by:

**Certified Funds Available/  
Certified Appropriate Funds Available:**

Approved:

\_\_\_\_\_  
RAMON A. FERNANDEZ  
Property/Supply Officer

\_\_\_\_\_  
ROLANDO S. PABLO / LOURDES P. PASCUAL  
Accountant / Local Budget Officer

\_\_\_\_\_  
ELDRED P. TUMBOCON, CE-GE  
Head of Office/Agency

Date Prepared: \_\_\_\_\_